

Country Pride Cleaning Service, Inc.

231 Downs Road, Sebec, Maine 04481

APPLICATION FOR EMPLOYMENT (PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

PERSONAL INFORMATION:

NAME _____ SOCIAL SECURITY NUMBER _____

PRESENT ADDRESS _____

PERMANENT ADDRESS _____

PHONE NO. _____ ARE YOU 18 YEARS OR OLDER YES NO

ARE YOU EITHER A U.S. CITIZEN OR AN ALIEN AUTHORIZED TO WORK IN THE UNITED STATES? _____

SPECIAL QUESTION

DONOT ANSWER ANY OF THE QUESTIONS IN THIS FRAMED AREAS UNLESS THE EMPLOYER CHECKED A BOX PRECEDING A QUESTION, THEREBY INDICATING THAT THE INFORMATION IS REQUIRED FOR A BONA FIDE OCCUPATIONAL QUALIFICATION, OR DICTATED BY NATIONAL SECURITY LAWS, OR IS NEEDED FOR OTHER LEGALLY PERMISSIBLE REASONS.

HEIGHT: _____ FEET _____ INCHES

ARE YOU A U.S. CITIZEN? YES NO

WEIGHT: _____ lbs.

Date of Birth _____

What foreign language do you speak fluently _____ Read _____ Write _____

Have you been convicted of a felony or misdemeanor crime Yes No Describe: _____

I understand and agree that I may be required to take one or more: physical examination; lie detector test(s), as a condition of hiring or continued employment. I agree to consent to take such tests at such time as designated by the Company and to release the Company, its directors, agents or employees from any claim arising in connection with the use of such tests. Yes No

I have been advised that the lie detector tests, as a condition of hiring or continued employment, are prohibited by law Yes No

The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.

Employment Desired

Position _____ Date you can start _____ Salary Desired _____

Are you employed now? _____ If so may we inquire of your present employer? _____

Have you applied to this company before? _____ Where _____ When _____

Education	Name / Location of school	years attended	Did you graduate	Subjects studied
Grammar School				
High School				
College				
Trade, Business or correspondence school				

Employment History: (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST.)

DATE MONTH AND YEAR	NAME & ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM: TO:				
FROM: TO:				
FROM: TO:				

REFERENCES: (GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.)

NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
1.			
2.			
3.			

PHYSICAL RECORD:

DO YOU HAVE ANY PHYSICAL LIMITATIONS THAT PRECLUDE YOU FROM PERFORMING ANY WORK FOR WHICH YOU ARE BEING CONSIDERED? YES NO

IF YES, WHAT CAN BE DONE TO ACCOMMODATE YOUR LIMITATIONS? _____

PLEASE DESCRIBE: _____

IN CASE OF EMERGENCY, NOTIFY: _____
 NAME ADDRESS PHONE NO.

CERTIFY THAT THE INFORMATION CONTAINED ON THIS APPLICATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION WILL BE GROUNDS FOR DISMISSAL.

AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE. PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT PRIOR NOTICE.

DATE _____ SIGNATURE _____

DO NOT WRITE BELOW THIS LINE OFFICE USE ONLY

INTERVIEWED BY _____ DATE _____

HIRED YES NO POSITION _____ DEPT. _____

SALARY/WAGE _____ START DATE _____ APPROVED BY _____
 NAME & TITLE